



Accredited by Ministry of Community Development, Youth and Sports, Singapore
to conduct Adoption Home Study

For Official Use
Case Reference No.

ADOPTION HOME STUDY AGREEMENT

Dear Prospective Adoptive Parents,

1. TOUCH Family Services Limited (TOUCH) undertakes to provide a Home Study Report in consideration of the payment of a fee of \$900 to TOUCH by you, the prospective adoptive parents. The fee of \$900 is fixed by the Ministry of Community Development, Youth and Sports and is payable as follows :

Upon submission of documents	\$100 (non-refundable)
At the office interview.	\$800

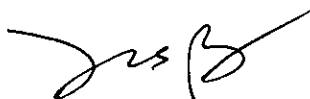
2. Where separate Home Study Reports are required to satisfy the various requirements of the home country of the prospective adoptive parents and where such reports differ significantly in content and length from the original Home Study Report prepared, a separate fee will be charged for the additional report issued.
3. The issuance of the Adoption Home Study Report does not guarantee that TOUCH will give a favourable recommendation nor does it guarantee that your application for adoption will be approved by the foreign government or agency.
4. TOUCH acknowledges that all such information gathered in relation to the Adoption Home Study is confidential. Other than the requesting governments, agencies or orphanages and the Singapore Government Ministries or its authorized agencies and the respective embassies in Singapore, TOUCH agrees not to disclose, divulge, or communicate such information to any other person or entity in any manner, directly or indirectly without your prior consent.
5. In engaging TOUCH to conduct Adoption Home Study, you agree to the following:
 - a) You agree to give consent to TOUCH to contact any persons or agencies involved in relation to your application for adoption.
 - b) You agree to give accurate and truthful statements to the best of your knowledge and recognise that any wilful misrepresentation or omission of important information may result in an unfavourable recommendation or TOUCH revoking its earlier recommendation.
 - c) Neither TOUCH nor the persons preparing the Adoption Home Study will be held liable for any and all causes of action, claims, demands, damages, costs, loss of services, and expenses which may arise, now or in the future, as a result of your attempt to adopt a child.
 - d) You will not hold TOUCH liable for any actions and changes implemented by the government which may result in additional costs, procedures, and delay in time.
 - e) All costs incurred with respect to the attorney, agency, and/or agent are your sole responsibility and TOUCH will not be held responsible for any payment.

6. Should you wish to terminate the services of TOUCH prior to the completion of the Adoption Home Study, you must do so in writing. TOUCH reserves the right to also terminate our services if our scope has been limited or if cooperation is not obtained from you. Partial refunds will be considered only to the extent of the service not being provided or work not being done as TOUCH shall in its sole discretion determine.
7. Where Post-Placement Home Study Supervision Reports are required by the foreign government or agency, you agree to:
 - a) Inform TOUCH upon child's arrival in Singapore;
 - b) Inform TOUCH of any changes in mailing address;
 - c) Avail yourselves at the prescribed time as determined by the foreign government in order for TOUCH to conduct home visits and write post-placement reports;
 - d) Pay TOUCH for the post-placement reports during the home visits as follows:

First Post-Placement Report	\$300
Second Post-Placement Report	\$200
Subsequent Post-Placement Reports (fee per report)	\$150

8. Where updates to the Home Study Reports are required because of significant changes in family or circumstances, a fee ranging from \$50 to \$300 will be payable depending on the additional work involved (eg whether home visit or interview is necessary).
9. On behalf of TOUCH, we thank you for using our services. We would be grateful if you could sign below in acknowledgement and acceptance of the above terms and conditions of our service.

Yours sincerely



TEO SEOK BEE
Senior Manager

We, the undersigned hereby affirm that we have read and fully understand the above. We accept the terms and agree to abide by our obligations:

Prospective Adoptive Parents

Male Applicant

Female Applicant

Signature and date

Name :

Signature and date

Name :